

## **DRUGS POLICY**

This policy was developed in November 2009 through a process of consultations with the teaching staff. It was approved by the governing body on 16.12.09 .This policy will be further reviewed in the spring of 2011

The policy sets out the aims and objectives for appropriate drugs use and education at Castlethorpe School (and applies to all staff, pupils, parents and governors).

### **Definition**

Drugs are defined as – medicines, volatile substances, alcohol, tobacco and illegal drugs.

### **Aims**

The aim of drug education is to provide opportunities for pupils to develop their knowledge, skills and attitude and understanding about drugs and appreciate the benefits of a healthy lifestyle, relating to their own and others actions.

### **Objectives**

- to be aware of the positive effects of taking the appropriate quantities of medicines when ill and the need to follow instructions
- to know that smoking is harmful to health.
- To know that excessive alcohol is harmful to health
- To be aware that not all drugs are beneficial to health
- Not all drugs are legal

### **Strategies for the Teaching of Drugs Education**

Drugs education is taught via the PHSE scheme of work

## **Management of drugs in school**

- only prescription drugs can be administered at school
- all parents bringing prescription medicines must complete the consent form for administration. These are kept in the secretaries' office.
- all medicines are kept in the fridge or the secretary's office
- staff may administer prescribed medicines and must sign and record the time in the appropriate book.
- No alcohol is consumed on school premises with out prior permission of the headteacher.
- This is a no smoking school
- Where illegal use of drugs is suspected the headteacher must be informed, governors will be informed at the headteacher's discretion.

## **Role of Headteacher**

The headteacher is responsible for informing parents or other agencies if necessary, in the case of illegal drugs being found on school premises.

## **Role of Governors**

Governors are required to be informed on drugs issues as they affect the school

## **Health and Safety issues**

All medicines are kept out of reach of all children. They are available on request at anytime or as appropriate e.g. inhalers, epi-pens.